

Employees - Registration form

Company

Personal data

Surname						
First name						
Postal Code	City	Address				
Nationality						
Sex	Female	Male				
Marital status	Single	Married	Divorced		Widow	
Occupation						
Place of activity						
Employed as	Wage earner		Salary earner			
Social security number			Date of birth			
Apprentice	Yes	No	Apprenticeship from		to	
Related to the employer	Yes		No	if yes, how		
Shareholder of employing company	Yes	No	type	extent	%	
Date of the beginning of employment			Gross-salary	EUR		
Monthly allowances or fixed comission	kind		EUR			
Remuneration in kind	kind		EUR			
Employment for	days per week	hours per week				

Payroll account

Bank	
IBAN	BIC/SWIFT

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Date

.....
Signature

Enclosures

Copy of ID card
Copy of registration certificate
Copy of employment contract
Application form for sole earners tax credit

Application form for commuters allowance
Copy of workpermit if necessary
"Mitteilung zur Vorlage beim Arbeitgeber" (application form for several other tax credits)